



SCHOLARSHIP DISBURSEMENT REQUEST

SCHOOL YEAR: 2019-20

Please email the completed form to washingtondc@acementor.org

In the subject line, please include 2019 SCHOLARSHIP DISBURSEMENT REQUEST along with the student's last name in the email.

STUDENT INFORMATION (To be completed by student. Please print neatly).

Student Name:				Student ID #:	
	<i>Last</i>	<i>First</i>	<i>M.I.</i>		
Parent's Contact Information:			Student's Contact Information:		
Street/Apt #			Street/Apt #		
City/State/Zip			City/State/Zip		
Telephone			Telephone		
Email:			Email:		

EDUCATIONAL INSTITUTION INFORMATION (To be completed by School)

Name of Institution:					
Attention of:			Title:		
Department:					
Address:					
City:		State:		Zip:	
Make Check Payable To:					
Student's Major:				School Year:	
<p><i>I understand that the information provided above will be used in determining whether the student remains eligible for an ACE Mentor Program scholarship. I certify that the information provided above is correct and that the named student is enrolled in the named educational institution.</i></p>					
Authorized Signature:					
Printed Name:					
Title:					
Date:		Telephone:		Email:	

ACE DC Scholarship Winner:

Please submit this form to your school's financial aid office.

Upon completion, the school's financial aid office should send this form directly to ACE DC. Email is the preferred method of submission, but it may be mailed. Please note the following methods of submission:

- Email to washingtondc@acementor.org -- **Please include 2019 SCHOLARSHIP DISBURSMENT REQUEST in the subject line along with the student's last name in the email.**
- If you need to mail the form, please email us at washingtondc@acementor.org to obtain the mailing address and so we can be aware the form is being mailed.

Once we verify the student's enrollment and course of study, we will issue the scholarship check directly to the school, using the information under the "Make Check Payable To" category.

If you have any questions or concerns, please contact Mary Bradford, Affiliate Director, at washingtondc@acementor.org